OPEN ENROLLMENT AND BENEFITS NEWS

Open Enrollment is your opportunity to review and update your benefit choices for the coming year. Be sure to take action November 2–13, 2015, if you wish to make any changes to your benefits for 2016. Highlights for next year include the following:

• After a comprehensive review of employees’ medical contribution rates for 2016, the University has made a decision to absorb an even greater portion of the total cost of health care in order to keep faculty and staff contributions more affordable. While national health trends are increasing by 6 to 8 percent for 2016, the University will hold the contribution increase to less than 5 percent.

• There will be no copayment or coinsurance increases for the University’s medical, dental, and vision plans.

• The University has partnered with OptumRx to provide your prescription drug benefit as of January 1, 2016, replacing Express Scripts (formerly Medco).

• Supplemental life insurance premiums will decrease by 25 percent.

• Dental, vision, dependent life, and long term disability insurance rates will have no rate increases.

• This is the second year of the two-year commitment for dental and vision. You may add or drop dependents, but you may not enroll, drop, or change plans for 2016.

• If you want to save on taxes by enrolling in a flexible spending account (FSA), you must make your election during Open Enrollment. If you participated in a health care FSA in 2015, you can roll over up to $500 of unused funds to 2016 and still contribute up to the full $2,550 for 2016. You can further maximize pre-tax savings by enrolling in a dependent care FSA to pay for day care and related expenses.

We are committed to providing you with a competitive benefit package with several options to meet the diverse needs of all our employees. We encourage you to review your current benefits, consider your options, and make the choices that best serve you and your family. Open Enrollment is the one time each year you may make changes to your benefit elections, unless you undergo a change in family status such as marriage, divorce, the birth or adoption of a child, or other “qualifying life event” in 2016.

Take advantage of the plans, tools, and programs the University offers as part of its comprehensive benefits package (humanresources.syr.edu/benefits). These services aim to provide you with the quality health care, financial security, and educational opportunities that you and your loved ones deserve.

OPEN ENROLLMENT INFORMATION SESSIONS AND OPTUMRx OFFICE HOURS

Questions about your benefits or how the change in Prescription Benefit Manager will affect you?

Come Join Us!

Speak one-on-one with a representative from OptumRx during three days of office hours about how the transition from Express Scripts will affect you and the medications you take.

You can also attend an Information Session that will review all of the University benefit programs. Choose a convenient time for one of three in-person sessions or two live webinars. Listen to a short recorded webinar anytime, on-demand.

Session times and locations are listed on the Open Enrollment website: openenrollment.syr.edu
INTRODUCING OPTUMRx

Beginning January 1, 2016, OptumRx will replace Express Scripts (formerly Medco) as the administrator of our prescription drug benefit for employees enrolled in a Syracuse University medical plan. OptumRx is an industry leader, with a reputation for providing best-in-class customer service and a commitment to cutting-edge technology, making it a good fit for the needs of the University's faculty and staff. Its nationwide network of more than 68,000 pharmacies means that you can continue to use your preferred local retail pharmacy with little or no disruption expected. The change to OptumRx will not affect the current prescription drug benefit plan design, as provided below:

<table>
<thead>
<tr>
<th>Annual Deductible</th>
<th>SUBlue and SUOrange</th>
<th>SUPro</th>
</tr>
</thead>
<tbody>
<tr>
<td>Out-of-Pocket Maximum</td>
<td>$2,000 single / $4,000 family</td>
<td>$2,000 single / $4,000 family</td>
</tr>
</tbody>
</table>

**Retail Prescriptions: Employee Cost-Sharing**

- Tier 1: Generic - 20 percent coinsurance*
- Tier 2: Preferred Brand Drug - 25 percent coinsurance
- Tier 3: Non-Preferred Brand Drug - 45 percent coinsurance

**Mail Order Prescriptions: Employee Cost-Sharing**

- Tier 1: Generic - $20 copayment*
- Tier 2: Preferred Brand Drug - $50 copayment
- Tier 3: Non-Preferred Brand Drug - $90 copayment

**Specialty Prescriptions: Employee Cost-Sharing**

- Specialty Mail Order - Same as Mail Order but limited to a 30-day supply

*Certain preventive care prescription drugs are covered at $0 copay. For details, see the medical benefits website (humanresources.syr.edu/medical).

While there are no changes to the University’s benefit plan design – your cost share remains at current levels – there could be changes in the benefit administration that affect the plan’s coverage of your medications. This could happen even if the University were to stay with Express Scripts, since it is customary for prescription benefit managers to update their list of approved medications, known as a formulary, and implement programs to manage utilization of particular drugs. These annual changes can result in either an increase or a decrease in the amount you pay for your prescriptions.

**For example:**

- An employee with SUBlue, utilizing mail order to obtain a drug that Express Scripts classifies as a Tier 3, Non-Preferred Brand, pays $90 for a three-month supply. The OptumRx formulary may classify that drug as a Tier 2, Preferred Brand drug, in which case the employee would pay $45 for a three-month supply.
- Conversely, members may pay a higher copay under OptumRx. This could happen if Express Scripts classified a drug as a Tier 2, Preferred Brand drug, but OptumRx considers the drug to be Tier 3 or excludes that specific drug from its formulary.

Keep in mind that many drugs have alternatives that are covered under Tier 1 (Generic) or Tier 2 (Preferred Brand), so you are encouraged to discuss with your doctor whether it is appropriate for you to take the alternative drug that is just as safe and effective as your current drug, but will cost you less. If one of the drugs that you are taking will change formulary tiers, will require a prior authorization, will be subject to step therapy or quantity limit rules, or will be excluded from coverage, you will receive a personal mailing to your home address by the end of November.

**OPTUMRx HOME DELIVERY TRANSITION**

If you use Express Scripts Home Delivery to receive maintenance medications and you have refills remaining on your prescription, it will be automatically transferred from Express Scripts Home Delivery to OptumRx Home Delivery. However, you will need to take action to register your account with OptumRx's Home Delivery after January 1, 2016 by visiting optumrx.com/myCatamaranRx. The instructions for setting up your account will be provided to you in a personalized letter that will be sent to your home address.

It is important to note that if your prescription is for a controlled substance, a compound medication, or you have no refills remaining as of January 1, you must contact your doctor to obtain a new prescription and send it to OptumRx Home Delivery. If you take a specialty drug, you must contact OptumRx's Briova Specialty Pharmacy at 1.855.427.4682 to enroll before your medication will be mailed to you. You will receive a letter at your home address if this applies to you.

**NEW ID CARDS**

You will receive a new OptumRx ID card in mid-December at your home address. Please be sure to use this new card, beginning January 1, 2016, the next time you visit your pharmacy. If you don’t receive your ID card in the mail and need to print a temporary card, call Member Services at 1.866.854.2945. You can also download the free OptumRx/CatamaranRx mobile app from the Apple App Store or Google Play for convenient access to your ID card, anytime.
LEARN MORE ABOUT OPTUMRx

Now through January 1, 2016, visit openenrollment.syr.edu/optumrx/ to find:

- Participating Network Pharmacies
- Preferred Drug List (Formulary)
- Home Delivery Information
- Briova Specialty Pharmacy Information
- Comprehensive Set of FAQs

Call OptumRx Member Services at 1.866.854.2945 if you need more information about prescription drug benefits. Beginning January 1, you may also visit optumrx.com/myCatamaranRx.

OPTUMRx OFFICE HOURS

Take the opportunity to speak with an OptumRx representative one-on-one during three days of on-campus office hours. See the schedule posted on openenrollment.syr.edu for the times and locations of the office hours on Thursday, October 29; Tuesday, November 3; and Tuesday, November 10.

MEDICAL PLAN

Syracuse University is proud to offer a choice of three medical plans that provide comprehensive coverage to protect both your physical and financial well-being. As health care cost increases outpace the general rate of inflation, controlling costs through appropriate utilization of health services has never been more important. The University covers approximately 75 percent of the cost of your health benefits, making your contribution 25 percent, or 21.9 percent if you qualify for Schedule B rates (based on household income and size). For 2016, the University will absorb an even greater portion of the total cost to keep contributions more affordable. As a result, your medical plan contributions will increase by less than 5 percent.

<table>
<thead>
<tr>
<th>Health Plans</th>
<th>Schedule A</th>
<th>Schedule B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>SUBlue $132.89</td>
<td>SUBlue $116.41</td>
</tr>
<tr>
<td>Employee + Spouse/Domestic Partner</td>
<td>SUOrange $129.02</td>
<td>SUOrange $113.02</td>
</tr>
<tr>
<td>Employee + Child(ren)</td>
<td>SUPro $121.19</td>
<td>SUPro $106.17</td>
</tr>
<tr>
<td>Employee + Spouse/Domestic Partner + Child(ren)</td>
<td>SUBlue $256.48</td>
<td>SUBlue $256.10</td>
</tr>
<tr>
<td></td>
<td>SUOrange $249.01</td>
<td>SUOrange $248.65</td>
</tr>
<tr>
<td></td>
<td>SUPro $266.62</td>
<td>SUPro $233.56</td>
</tr>
<tr>
<td>Employee + Child(ren)</td>
<td>SUBlue $415.94</td>
<td>SUBlue $364.36</td>
</tr>
<tr>
<td>Employee + Spouse/Domestic Partner + Child(ren)</td>
<td>SUOrange $403.83</td>
<td>SUOrange $353.76</td>
</tr>
<tr>
<td></td>
<td>SUPro $379.33</td>
<td>SUPro $332.29</td>
</tr>
</tbody>
</table>

Contributions listed here are based on the 12-month calendar year. The actual deduction from your paycheck depends on your deduction cycle. Contributions for domestic partners and their children are paid on an after-tax basis.

QUALIFYING FOR SCHEDULE B: A UNIQUE PROGRAM TO HELP LOWER MEDICAL CONTRIBUTIONS

Depending on your household income and size, you may be eligible for lower Schedule B contributions, according to the chart below.

<table>
<thead>
<tr>
<th>Employee Eligibility for Schedule B Contributions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Household Size</td>
</tr>
<tr>
<td>----------------</td>
</tr>
<tr>
<td>1</td>
</tr>
<tr>
<td>2</td>
</tr>
<tr>
<td>3</td>
</tr>
<tr>
<td>4 and up</td>
</tr>
</tbody>
</table>

You must apply each year to receive a reduced contribution rate. The deadline to apply for the Schedule B rate for 2016 is December 11, 2015. Eligibility decisions will be sent after this date. For more information, visit the Schedule B website (humanresources.syr.edu/scheduleb).

PROVIDER CONTACT INFORMATION

Medical Plan: POMCO
Member login: www.mypomco.com
Questions on Benefits: 1.877.461.7844
Find a Provider: pfunder.pomcogroup.com
For information on how to submit a claim that you have paid for outside of the United States, please contact POMCO.
ARE YOUR DEPENDENTS STILL ELIGIBLE FOR THE BENEFIT PLANS?

Remember that if you add a dependent to any benefit plan, you will need to provide proof of that person’s eligibility (marriage license, domestic partner documentation, birth certificate, adoption certificate, legal custody paperwork, federal income tax return, etc.)

Open Enrollment is your time to review and remove any dependents you have on your plans who no longer meet the University’s definition of eligible dependent.

To review the eligible dependent criteria, see the Benefits Eligibility Policy (openenrollment.syr.edu/benefitseligibility).

DENTAL AND VISION PLAN HIGHLIGHTS

The University continues to partner with Delta Dental and VSP Vision to provide you with access to affordable dental and vision benefits. The two plans, Preventive (humanresources.syr.edu/preventive) and Comprehensive (humanresources.syr.edu/comprehensive), ensure that the varying needs of you and your family members are met appropriately. VSP vision (humanresources.syr.edu/vspvision) provides access to routine eye exams, contact lens care, glasses and frames.

There are no plan design changes or changes to the contributions for the University’s dental and vision plans for 2016.

This is the second year of the two-year enrollment cycle, which means you are not able to enroll or change plan options, but you may add or drop a dependent from your coverage. Next year’s Open Enrollment will provide you with the opportunity to change your plan coverage.

### 2016 MONTHLY DENTAL/VISION CONTRIBUTIONS

<table>
<thead>
<tr>
<th></th>
<th>Preventive</th>
<th>Preventive Plus Vision</th>
<th>Comprehensive</th>
<th>Comprehensive Plus Vision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Only</td>
<td>$8.89</td>
<td>$14.02</td>
<td>$30.33</td>
<td>$35.46</td>
</tr>
<tr>
<td>Employee + Spouse/Domestic Partner</td>
<td>$21.77</td>
<td>$32.05</td>
<td>$70.16</td>
<td>$80.44</td>
</tr>
<tr>
<td>Employee + Child(ren)</td>
<td>$24.58</td>
<td>$35.72</td>
<td>$69.30</td>
<td>$80.44</td>
</tr>
<tr>
<td>Employee + Spouse/Domestic Partner + Child(ren)</td>
<td>$40.60</td>
<td>$58.40</td>
<td>$108.11</td>
<td>$125.91</td>
</tr>
</tbody>
</table>

Contributions listed are based on the 12-month calendar year. The actual deduction from your paycheck depends on your deduction cycle. Contributions for domestic partners and their children are paid on an after-tax basis.

SEBF DENTAL AND VISION PLAN

If you are a member of the SEIU Bargaining Unit, you may choose to enroll in the Service Employees Benefit Fund (SEBF) dental and vision plans (humanresources.syr.edu/sebf) instead of the University plans. If you have specific questions regarding the plans through SEBF, please contact SEBF at 1-855-835-9720.

Please remember:
- **If you are enrolled in one of the University’s plans:** You may not drop this coverage until 2017.
- **If you are enrolled in one of the SEBF plans:** You may waive, maintain, or change your SEBF coverage.
- **If you are not enrolled in any dental and vision plans:** You may continue to waive or enroll in one of the SEBF plans.

### 2016 MONTHLY SEBF DENTAL AND VISION CONTRIBUTIONS

<table>
<thead>
<tr>
<th></th>
<th>Basic</th>
<th>Basic Plus Vision</th>
<th>Comprehensive</th>
<th>Comprehensive Plus Vision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee</td>
<td>$15.06</td>
<td>$19.67</td>
<td>$20.55</td>
<td>$25.16</td>
</tr>
<tr>
<td>Employee + 1</td>
<td>$31.30</td>
<td>$41.65</td>
<td>$35.73</td>
<td>$46.08</td>
</tr>
<tr>
<td>Family</td>
<td>$45.58</td>
<td>$55.93</td>
<td>$52.74</td>
<td>$63.09</td>
</tr>
</tbody>
</table>

Contributions listed are based on the 12-month calendar year. The actual deduction from your paycheck depends on your deduction cycle. Contributions for domestic partners and their children are paid on an after-tax basis. Eligibility for dependent children varies from the SU plans. Dependents are eligible to stay on the plans through December 31 of the year in which they turn 19, or through December 31 of the year that they turn age 24 if they are continuous full-time students.
ADDITIONAL VALUABLE BENEFITS TO CONSIDER

As an SU employee, you have access to several types of life, accidental death and dismemberment (AD&D), and disability insurance that you may elect during Open Enrollment. These benefits include:

SU BASIC LIFE AND AD&D INSURANCE
Benefits-eligible employees receive SU-sponsored basic life insurance coverage in the amount of $10,000 for staff and $50,000 for faculty. At age 65, the basic coverage automatically drops to $6,500 for staff and $32,500 for faculty. Accidental death and dismemberment (AD&D) coverage is provided in the amount of $3,000. There is no cost to you for this coverage. You may change your beneficiaries at any time, including during Open Enrollment.

SUPPLEMENTAL LIFE INSURANCE
For 2016, the rate you pay for supplemental life insurance will decrease by 25 percent. Supplemental life insurance (humanresources.syr.edu/life) is available to you through MetLife. This is a great time to reconsider the amount of coverage you need to protect your family. During Open Enrollment you may elect additional life insurance coverage between 1 and 10 times your salary, capped at $250,000. You can choose a cap of up to $2 million if the multiple of your salary exceeds $250,000.

Increases to your election require you to complete a Statement of Health form (humanresources.syr.edu/lifesoh) and submit it to MetLife for review. Any increase in coverage will be reported on your Open Enrollment confirmation statement; however, it will not go into effect until MetLife notifies the Office of Human Resources of its approval. Premiums are paid through after-tax payroll deduction and are automatically adjusted during the calendar year to reflect changes in your salary and age.

FREE FINANCIAL PLANNING
As part of your benefits, Syracuse University has partnered with TIAA-CREF to provide you with free financial planning. TIAA-CREF consultants will meet one-on-one with you, on campus or at their Syracuse office, to discuss your personal financial situation and your goals, and offer guidance on maximizing your potential for achieving the retirement you want. You can also get advice online and by phone.

To schedule a one-on-one meeting with a financial consultant, call 1.855.842.CUSE (2873), or go online to SU’s TIAA-CREF website at humanresources.syr.edu/tiaa. Once you’re registered on the site, you can also manage your TIAA-CREF account from there.

INVESTING MADE EASY
SU’s retirement plans, administered by TIAA-CREF, include an easy one-step investing option when you select a single lifecycle fund. You can select the T. Rowe Price Target Date Fund for the year closest to your anticipated retirement date. The funds invest more aggressively the longer you have until retirement and will adjust to become more conservative as retirement approaches.

If you wish to actively manage your retirement account, there are many investment options, including fixed and variable annuities, mutual funds, inflation-protected securities, and real estate funds, from which you can select to build a diversified mix based on your financial goals. To review our robust investment menu, please visit: Syracuse University’s TIAA-CREF website (humanresources.syr.edu/tiaa).

PLAN FOR THE RETIREMENT THAT YOU DESERVE
Whether you are just starting out in your career or are a few years from retirement, the choices you make now can have a big impact on your financial future. The University contributes 10 percent of your earnings to a Noncontributory Retirement Plan to help build and protect your financial future. You can increase that investment by contributing to the Voluntary Plan.

If you aren’t already contributing, Open Enrollment provides you with a convenient time to consider your options and enroll in the Plan. If you are already contributing, you may consider contributing more. You can make changes to your contributions at any point during the year. Remember, a small increase, over time, can make a big difference.
DEPENDENT LIFE INSURANCE FOR SPOUSES/SAME-SEX DOMESTIC PARTNERS

You can purchase life insurance (humanresources.syr.edu/life) on your eligible spouse or same-sex domestic partner in an amount not to exceed your own combined basic and supplemental life coverage. There are no increases next year in the premium that you pay for this coverage.

- Coverage for your spouse/same-sex domestic partner may be elected for $10,000 or $20,000 without providing a MetLife Statement of Health form.
- Coverage levels of $40,000, $60,000, $80,000, and $100,000 also may be elected; however, a completed MetLife Statement of Health (humanresources.syr.edu/lifesoh) form must be mailed directly to MetLife. Any increase in coverage will be reported on your Open Enrollment confirmation statement; however, the coverage will not go into effect until MetLife notifies the Office of Human Resources of its approval.
- Premiums are paid through after-tax payroll deduction and are automatically adjusted as necessary during the calendar year to reflect changes in your spouse/same-sex domestic partner’s age.

DEPENDENT LIFE INSURANCE FOR CHILDREN

You can purchase $10,000 of life coverage for your eligible dependent child(ren) if your own combined basic and supplemental life coverage is at least this amount. Premiums are paid through after-tax payroll deduction, and there are no increases for 2016 in the premium that you pay. A MetLife Statement of Health is not required to purchase this coverage. Eligible dependents can be covered by more than one SU employee. Coverage is available for unmarried dependent children under 26.

SUPPLEMENTAL AD&D INSURANCE

During Open Enrollment you may elect additional accidental death and dismemberment (humanresources.syr.edu/add) coverage between 1 and 10 times your salary. Your supplemental AD&D coverage cannot exceed your supplemental life insurance coverage. Premiums are paid through pre-tax payroll deduction and are automatically adjusted during the calendar year to reflect changes in your salary. There are no increases next year in the premium that you pay for this coverage.

When you enroll in supplemental AD&D coverage, you also have access to travel assistance services (humanresources.syr.edu/travel) if you face an emergency while traveling more than 100 miles from home. This service provides you and your dependents with medical, travel, legal, and financial assistance any time of the year.

LONG TERM DISABILITY (LTD) PLAN
Planning for the Unexpected

SU offers a voluntary Long Term Disability (LTD) Plan (humanresources.syr.edu/ltd) insured through The Standard. The LTD Plan pays 60 percent of your insured pre-disability earnings (reduced by Social Security and certain other sources of income) after six months of an approved disability. Because premiums are paid through after-tax payroll deduction, any LTD benefit you receive in the future will not be subject to federal income tax. Premiums are based on your age at the beginning of the calendar year (January 1) and are adjusted to reflect any changes in your salary that may occur throughout the Plan year.

The LTD Plan complements SU’s Salary Continuation Plan (for eligible faculty and exempt employees) and Disability Plan (for eligible non-exempt employees), both of which cover the first six months of disability before the LTD Plan begins payments.

Would you be able to meet your financial obligations if you became disabled and were unable to work?

For faculty and exempt employees, benefits under the Salary Continuation Plan end after 12 months if you have not received a Social Security Disability award by that time. Further, the Salary Continuation Plan pays 50 percent, rather than 60 percent, of your base annual salary (reduced by Social Security and other sources of income) and the benefit is subject to federal income tax. For non-exempt employees, the Disability Plan provides benefits for a maximum of six months, regardless of your ability to return to work.

The extra protection available through the voluntary LTD plan offered by The Standard can help you replace lost income in a time of need.

If you are interested in enrolling in this coverage for the first time, you must complete a medical history statement (humanresources.syr.edu/medhistory). The statement must be sent to The Standard Insurance Company for review and approval.
**FLEXIBLE SPENDING ACCOUNTS**

**Easy to Use + Big Tax Savings = A Great Benefit to You**

There are two types of FSAs – health care and dependent care – and both offer a great way to save money by allowing you to contribute pre-tax dollars into an account (avoiding federal and state income tax, as well as FICA) that you can use to pay for eligible expenses. How much you save depends on how much you spend on health care and dependent care each year and on your tax bracket. But using an FSA to pay out-of-pocket costs on eligible expenses can save you hundreds of dollars a year.

Which type of FSA (humanresources.syr.edu/fsa) do you need? The health care FSA can be used to pay for eligible health care expenses such as copays, prescription drugs and over-the-counter medications (with a prescription), dental exams and treatment, eyeglasses, contact lenses, and sunglasses (with a prescription). You can use your health care FSA to pay for health care expenses for your family members, too – whether or not they are covered by your health insurance – as long as they are your tax dependent. If you have to pay for day care and related expenses for a dependent child or adult so that you and your spouse can work or attend school, you can use a dependent care FSA.

**FSAs and WageWorks Make it Easy to Save**

Filing claims is quick and easy using either the secure online portal at wageworks.com or the EZ Receipts mobile app (for iOS and Android). You can set up direct deposit of your reimbursements, too. Enrollment in a Syracuse University health, dental, or vision plan is not required to participate in the health care FSA, but if you do have University coverage, you can opt to have your copays and coinsurance automatically reimbursed without having to file a claim. To use the app or file claims online, you must register for an account on the WageWorks website (wageworks.com).

**THE BASICS OF FSAs**

Remember, you need to make your elections during Open Enrollment each year and you must use the money in the account during that calendar year (except for up to $500 in a health care FSA, which may be carried over to the next year). Services must be incurred during the calendar year, but may be submitted through the end of the following April.

You can contribute up to $2,550 to your health care account; the dependent care FSA maximum is $5,000 per household.

**CHILD CARE SUBSIDY**

**Help for Parents**

Balancing work and home is hard. It is even more stressful when funds to pay for child care are limited. SU offers help to employees trying to tackle this problem. The child care subsidy (humanresources.syr.edu/childcare) – $1,000 per child younger than 6, up to a maximum of $2,000 per year – will again be available to eligible faculty and staff with an adjusted gross household income of $100,000 or less.

Applications for this benefit, as well as the application for Schedule B assistance that can reduce your medical contribution rate, are due by December 11.

**OTHER UNIVERSITY BENEFITS**

The University also offers a variety of other employee benefits that are not part of the Open Enrollment process. These include (but are not limited to):

- Adoption Assistance (humanresources.syr.edu/adopthelp)
- Dependent and Remitted Tuition (humanresources.syr.edu/tuition)
- Home Mortgage Program (humanresources.syr.edu/mortgage)
- Auto and Home Insurance (humanresources.syr.edu/autohome)
- Generous Paid Time Off (humanresources.syr.edu/pto)

For information on these and other benefits, please visit Syracuse University’s Benefits Website (humanresources.syr.edu/benefits)

**SYRACUSE UNIVERSITY WELLNESS INITIATIVE**

The University is committed to the health and wellness of our employees. We continually evaluate the programs we offer to ensure that University resources are directed in the most meaningful ways. In reviewing the utilization of certain programs, including NurseLine, condition management, online health risk assessment, and treatment decision support, we found negligible participation by employees. After careful consideration, we will be shifting funding to other programming to have the greatest positive impact on the health and wellness of our campus community.

Check out the campus resources that promote and support the many dimensions of wellness and see which opportunities are right for you.

The following resources are currently available:

- University Wellness Initiative (wellness.syr.edu)
- Healthy Monday Syracuse (healthymonday.syr.edu)
- SU Recreation Services (recreationservices.syr.edu)
- Hendricks Chapel (hendricks.syr.edu)

Invest in yourself today and be rewarded with a healthier you!
NOVEMBER 15: KEY DEADLINE FOR TWO DEPENDENT TUITION PROGRAMS
As part of your benefits package, you have access to one of Syracuse University’s signature benefits: tuition assistance for your eligible dependents. Though it is not part of the Open Enrollment process itself, fall is a good time of year to think about whether you plan to take advantage of SU’s Dependent Tuition Benefit.

The University offers three tuition programs for your eligible dependents: SU Tuition Waiver, Tuition Exchange, and Cash Grant. While each of these programs has its own deadline or series of deadlines, a critical one is fast approaching for two of them: November 15, 2015, is the deadline for the SU Tuition Waiver Program for early decision first-year students, and also for new applicants to the Tuition Exchange Program. For more information on Dependent Tuition Benefits, including eligibility and additional deadlines, please visit the Dependent Tuition website (humanresources.syr.edu/deptuition).

EASE OF ENROLLMENT
The Open Enrollment process is conducted online through MySlice (myslice.syr.edu). To access the site beginning November 2, you will need to enter your MySlice NetID and password. If you do not know this login information, visit Syracuse University’s ITS website (its.syr.edu/netid) to review instructions on how to obtain it. If you have questions about your NetID, call Information Technology and Services at 315.443.2677 during business hours. To access the Open Enrollment pages, please use one of the University-supported web browsers for MySlice applications. A list of compatible web browsers (humanresources.syr.edu/browsers) is available online. The University does not support other Internet browsers, and the application may not work correctly.

Once you complete the enrollment process in MySlice and click the “FINISH” button, a confirmation statement will be emailed to your syr.edu email account. This statement confirms that you have enrolled and allows you to review your benefit elections. You may call and request a hard copy statement from HR if you prefer.

You can continue to make changes to your benefits selections through November 13. You will receive a confirmation every time you click the “FINISH” button. The last confirmation statement you receive via email represents your final selections, regardless of previous confirmation statements you received.

NEED HELP? COMPUTER KIOSKS AVAILABLE ON CAMPUS
If you need computer access for Open Enrollment purposes, the University has a number of workstations available across campus. While computer assistance is available at the HR kiosks, questions relating to benefits should be directed to HR in advance by attending an Information Session or contacting the HR Service Center at 315.443.4042.

Computer access is available at:
HUMAN RESOURCES, SKYTOP OFFICE BUILDING, 8:30 a.m. to 5 p.m., Monday through Friday during Open Enrollment.

Other computers are available at University computer labs and email stations. Locations are shown on the ITS campus map (its.syr.edu/itsmap). (Printers are not available at email stations.)

Every effort has been made to ensure the information in this newsletter is accurate. However, the benefits are governed by legal documents (which, in certain circumstances, may include insurance contracts). If there is any difference between the information in this newsletter and the official documents, the official documents will control. As is the case with all of Syracuse University’s employee benefit plans, the University reserves the right to modify or terminate these benefits at any time.

CONTACT US
Questions about Open Enrollment or your benefit options?
You can get the answers by contacting the HR Service Center at 315.443.4042 or hrservic@syr.edu.